



क.रा.बी.नि. अस्पताल  
E.S.I.C. HOSPITAL  
कर्मचारी राज्य बीमा निगम, के.के. नगर, चेन्नै-78  
E.S.I. CORPORATION, K.K. NAGAR, CHENNAI-78  
(आई.एस.ओ. 9001:2008 प्रमाणित / ISO 9001-2008 Certified)

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512/D/15/12/Snacksbar/Genl/2014

date: 17.2.2014

**TENDER NOTICE**

**Sealed tenders are invited for running of snacks bar in the premises of ESIC Hospital K.K.Nagar, chennai on contractual basis for a period of one year.**

EMD in the form of Bank draft/Banker cheque drawn on any Nationalized Bank in favour of "The Medical Superintendent, ESIC Hospital, K.K.Nagar, chennai payable at chennai for **Rs.5000/- (Rupees five Thousand Only)** should accompany tender document.

The contractor is required to pay annual rent/license fee for the space provided by ESIC hospital for running the snacks bar. The bidder quoting the highest amount of annual rent/license fee subject to a minimum of Rs.50,000 and meeting all other conditions of the tender will be awarded the contract.

The tender documents can be downloaded from ESIC websites [www.esipgimr.chennai.org](http://www.esipgimr.chennai.org), [www.esichennai.org](http://www.esichennai.org) and [www.esic.nic.in](http://www.esic.nic.in).

Complete tender documents along with security deposit will be received upto 13.00 hours on 12.03.2014 and tenders will be opened on the same day at 14:00 hours in the presence of bidders present. In the event of 12.03-2014 is declared a Gazetted Holiday, the same will be opened on the next working day at the same time. Tenders received after the date and time given above will not be considered.

Medical Superintendent reserves the right to reject any or all the tenders without assigning any reason.

**MEDICAL SUPERINTENDENT**

## TENDER FOR RUNNING OF SNACKS BAR

### TERMS AND CONDITIONS

1. Sealed tenders are invited for running of snacks bar in the premises of ESIC Hospital, K.K.Nagar on contractual basis for a period of one year extendable for further period of one year on mutually approved terms.
2. Any conditional acceptance is liable to rejection of tender.
3. The Contractor shall run the snacks bar for the benefit and use of the employees of ESIC Hospital and the patients and their attendants visiting this Hospital exclusively in the aforesaid premises.
4. The licensee shall bear all the expenses for running the said snack bar and the licensor shall not in any manner be liable to reimburse the expenses so incurred.
5. The Contractor shall keep the premises open and render all the necessary services, sale of coffee cool drinks, tea mineral water etc., from 7:00A.M to 7: 00 P.M on all normal working days including Sunday and other holidays, If so desired by licensor.
6. The Contractor shall serve the supply for sale of articles as mentioned in the schedule of items or any other articles which may be decided subsequently by the Medical Superintendent
7. **Tenders in sealed envelope superscribed as "Tender for running of snacks bar' can be dropped in the tender box kept in the chamber of Medical superintendent, upto 12-03.2014 , 11:00 hrs. No tender thereafter shall be accepted. The tender shall be opened on 12.03-2014 at 14.00hrs in the chamber of M.S of this Hospital in the presence of tenderers or their representatives who wish to be present. In the event of 12.03-2014 being declared as a holiday, the tender will be opened on next working day at the same time and place.**
8. Earnest money deposit in the shape of Bank draft/ Banker cheque drawn on any Nationalized Bank in favour of The Medical Superintendent ESIC Hospital, K.K.Nagar, Chennai, payable at chennai, for **Rs.5000/- (Rupees five Thousand Only)** should accompany tender documents. It should remain valid for a period of 03 (three) months from the last date of submission of the Tender. In the absence of EMD the tender shall be rejected summarily. .
9. The bidder should have a t l e a s t 3 ( t h r e e y e a r s ) experience of running the snacks bar in a reputed Organization. Suitable documentary evidence to be submitted along with the Tender application.
10. The Hospital will provide free water for washing of the utensil. Electricity charges should be borne by the licensee only.

11. The Hospital will provide suitable space for providing the snacks bar within the hospital campus.
12. Snacks bar shall be meant for serving refreshments, snacks, tea, coffee etc. and such other items and at such prices, as may be settled between the Contractor and the Hospital Authority. The coffee vending machine to be installed should be reputed make and coffee/tea supplied pure meeting FDA standards and approval.
13. The services of the snacks bar will be at the disposal of the staff of this hospital including Doctors, other Officers, Nurses, etc. and bona fide visitors. The users of shall be paying for the services directly to the Contractor.
14. The contractor selected will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the snacks and other beverages
15. The personnel appointed by the tenderer must have proper and clean uniform for their identification. The personnel so appointed should have the basic knowledge of personal hygiene and safe & clean methods of food handling, they should be of good character & decent behavior.
16. The quality of the items to be sold should be of highest standard and fresh.
17. The Contractor will be responsible for maintaining adequate number of persons engaged in selling the beverages etc. and disposing off the wastage from their premises.
18. The Contractor should keep the complex clean. If, at any point of time the premises are found to be unclean, the Contractor shall be held responsible and action deemed fit shall be taken by the Competent Authority.
19. The Contractor shall bear all the expenses for running the snack bar and the Hospital shall not in any manner be
  - a. liable for any damage caused due to incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury or injury caused to its workmen while discharging their duty.
  - b. The Contractor shall not be entitled to use the accommodation allotted by the Hospital for any other purpose or business other than snack bar.
20. The Contractor shall not use the name of the ESI Corporation in business dealing with other persons or traders.
21. The Contractor must possess the requisite valid license issued by the Competent Authority for carrying out the business and shall be responsible for complying with all laws pertaining to the services in question as well as those pertaining to employment of persons under him.
22. The persons associated with preparation and distribution of food will be required to undergo periodical medical checkups to rule out the possibilities of communicable disease / infectious diseases, and anybody found suffering from such has to be kept out of work till he / she is fully recovered.
23. There shall be no compromise on the quality of food supplied by the Contractor and if any such incidence or food adulteration is found, action deemed fit, including black listing the firm, shall be taken by the Competent Authority
24. The Contractor will be responsible for such conduct of the persons engaged by him in the Hospital, which will be conducive for maintaining the harmonious atmosphere in the Hospital and will be responsible for any act of commission & omission of such persons.
25. The agency while submitting their tender form shall enclose certified Photostat copies of experience, Trade license essential for carrying but the activities under reference, license under Contract Labour Act, and any other documents in support of carrying out the activities under reference from Competent Authority.
26. The successful bidder / tenderer shall obtain a valid license under the Contract Labour (R & A) Act, 1970 and rules framed there under and shall continue to hold it till completion of the contract.

27. All pages of the tender and related papers are to be duly authenticated by Tenderer or Authorized signatory on behalf of Tenderer.
28. The Hospital Campus is a “NO SMOKING ZONE”, hence sale and use of tobacco is prohibited.
- 29. The sale and use of Liquor (alcohol) is also strictly prohibited in canteen area.**
30. The Contractor shall display the approved rates prominently in their premises
31. The Contractor shall keep in a conspicuous place in the snack bar the approved rate list of items and a Complaint book to record complaints and this book shall be open for inspection by the persons duly authorized by Medical Superintendent.
32. The Contractor will provide all applicable License for the premises to run the snacksbar within 21 days of award of work .
- 33. A penalty of Rs. 500/- will be imposed on the Contractor for each day of unauthorized closing of the snacksbar. If it remains closed for a week continuously, this agreement is liable to be cancelled and the Contractor shall be required to vacate the premises within 48 hours as per directions of Hospital authorities.**
34. The Contractor will vacate the place and hand over the possession of the premises on the expiry of this contract. If canteen is closed to any reason under the order of Hospital administration, then the Contractor will have to vacate the premises within 48 hours after receiving the notice thereof.
35. Security Money of the Contractor will be forfeited in case of breach of any condition stipulated herein.
36. For any dispute regarding quality / service and rates the decision of the Medical Superintendent shall be final and binding to the Contractor.
37. No child labour shall be deployed.
38. The contract/tender, if awarded, shall be valid initially for one year from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect by the contract the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority, to the maximum of one year, on terms and condition of the Hospital. **The bidder quoting the highest amount of annual rent/license fee to be paid in advance, subject to a minimum of Rs.50,000 and meeting all other conditions of the tender will be awarded the contract.**
39. The Successful Tenderer will have to execute an agreement on **Rs.100/- (Rs. One Hundred Only) Stamp Paper** with the ESIC Hospital ,K.K.Nagar, chennai 600 078 **and submit a security deposit in the form of demand draft/bank guarantee drawn on any nationalised bank for Rs.20,000/-** no interest is payable on the security deposit and will be refunded on expiry of the contract.

**MEDICAL SUPERINTENDENT**

## UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
  
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institutions/hospitals in India.
  
3. The Earnest money of Rs.5000/- to be deposited by me has been enclosed herewith vide demand draft no.----- dt. Drawn on bank ----- branch-----
  
4. I/we give the rights to Medical superintendent to forfeit the Earnest money deposited by us if any delay occur on my/agent's part or failed to start the snacks bar within the appointed time with the items of desired quality.
  
- 5 There is no vigilance/CBI case or court case pending against our firm.
  
6. I hereby undertake to vacate the place and handover the possession of the premises on the expiry of this contract or under the orders of hospital administrator within 48 hours after receiving the notice there of.

place  
Date:

Signature of the Tenderer;  
Full name :  
designation

