



ESIC- CHINTA SE MUKTI
ESIC MEDICAL COLLEGE & P.G.I.M.S.R.

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
E.S.I. CORPORATION

(Ministry of Labour & Employment, Govt. of India)
Ashok Pillar Road, K. K. Nagar, Chennai-600 078.
(आई. एस. ओ. 9001-2008 प्रमाणित / ISO 9001-2008 Certified)



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514-D/33/22/Library/UG/2018/Journals

Date: 26/11/2018

E-TENDER NOTICE

E-Tenders are invited on behalf of the Dean for supply of Medical Journals (Indian & Foreign) for the year 2018 required for ESIC Medical College & PGIMSR, Ashok Pillar Road, K.K Nagar, Chennai-78 from eligible publishers/ Distributors/ Seller/Stockists and having at least three years experience of supplying Medical / Scientific/ Technical Journals (Indian & Foreign) to Medical College/ Educational Institution Libraries.

Last Date for Receipt of Tender **19.12.2018 at 10.30 A.M**

Date of Opening of Tender **19.12.2018 at 11.00 A.M**

Earnest Money Deposit **Rs.20,000/-**

1. Detailed information regarding application / tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites: www.esic.nic.in, www.esicmcpgimsrchennai.ac.in, eprocure.gov.in
2. The interested bidders shall submit their tender(s) only through online mode at the e-procurement portal <https://esictenders.eproc.in>.
3. **In addition to e-tender which has to be filed online, the bidders are also required to submit hard copies of Tender documents duly completed along with Earnest Money Deposit (EMD), supported by requisite documents and forms superscribed as "TENDER FOR THE SUPPLY OF MEDICAL JOURNALS DUE ON 19.12.2018". The hard copies should be dropped in the Tender Box kept in the first floor of ESIC Hospital.**
4. For all practical purposes, the e-tender shall be considered for evaluation and the hard copy of tender documents would also be scrutinized.
5. Any corrigendum to this tender will be notified through the aforesaid websites.
6. The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
7. If the date of opening of tender happens to be a holiday, the tender will be opened on the next working day. Tender documents duly completed should be dropped on or before the date and time mentioned above, in the tender box kept at the First floor of ESIC PGIMSR & Model Hospital, K.K. Nagar, Chennai -78.

DEAN

INSTRUCTIONS FOR E-TENDERING

- All Bidders are required to procure Class – III B Digital signature Certificate (DSC) with both DSC Components i.e. Signing & Encryption, to participate in the E – Tender.
- Bidders should get registered at <https://esictenders.eproc.in>.
- Bidders should add the below mentioned sites under Internet Explorer → Tools → Internet Options → Security → Trusted Sites → Sites of Internet Explorer :
<https://esictenders.eproc.in>
<https://www.tpsl-india.in>
<https://www4.ipg-online.com>
- Also, Bidders need to select “Use TLS 1.1 and Use TLS 1.2” under Internet Explorer → Tools → Internet Options → Advanced Tab → Security.
- Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or NetBanking for participating in the Tender.
- Bidders can contact Helpdesk at <https://esictenders.eproc.in/html/support.asp>

DEAN

TENDER FOR SUPPLY OF MEDICAL JOURNALS (INDIAN & FOREIGN)

1) VALIDITY OF RATES QUOTED

The rates quoted shall be valid for a period of 1 year from the date of opening of the tender.

2) TENDERER'S ELIGIBILITY AND QUALIFICATIONS

Sealed quotations are invited from eligible Publishers/Sellers/Distributors/Stockists and having at least three years experience of supplying Medical /Scientific/Technical Journals (Indian & Foreign) to Medical College/ Educational Institution libraries.

3) EARNEST MONEY DEPOSIT

Tenderer shall furnish along with their tender, a Earnest Money deposit for **Rs.20,000 /-** in the form of crossed Demand draft in favour of **"ESIC Fund Account No 1"**. Failure of the tenderer to furnish required earnest money deposit along with their tender will result in rejection of their tender.

The EMD of unsuccessful bidders will be returned as promptly as possible after the expiry of the period of tender validity without interest. Advance stamp receipt for refund of EMD should be enclosed with the tender documents.

4) PRICE SCHEDULE AND PAYMENT TERMS

a) Tenderers should quote rate of discount (in percentage) offered on publishers printed rate for journals in Annexure-III. **If quotation is not made for a particular item of journal the same should be filled up with the words "Not Quoted"**. The DEAN is not bound to accept the lowest bid or any tender and also reserves the right of rejecting all or any of the tender without assigning any reason. **Net price (after discount) in the quotation should be made only in Indian Rupees.**

b) **GOC rate as on tender publication date has to be adopted for conversion of foreign currency. However, the bank exchange rate (TT selling rate) on the date of purchase order for Medical Journals shall be used for conversion of foreign currencies for making payment and the same should be supported by a certificate issued by a scheduled commercial bank and countersigned by the supplier. All payments will be made in Indian rupees only.**

c) The Supplier should deposit 10% of contract value by way of **Demand Draft** in favour of **"ESIC Fund Account No 1"**. The Security Deposit will be refunded after the full supply of the journals.

5) TERMS OF DELIVERY:-

All the Journals should be delivered free of cost at the Library of ESIC Medical College & PGIMSR, K.K Nagar, Chennai-78.

6) DELIVERY PERIOD:-

a. Medical journals should be supplied as soon as published or becomes available in the market but not later than 15 days after their availability in the market.

b. The delivery shall be through Registered/Book Post/Parcel/Courier/in person on the risk and responsibility of the firm. No postage, Insurance or any other charges whatsoever extra shall be paid.

c. Only original Journals will be accepted and no duplicate/defective/ photocopies of these shall be entertained. If any such instance comes to the notice, the same shall be returned on risk and cost of the firm.

- d. The firm will supply
 - (i) Original Electronic CD of Journals as received by them from Publishers free of cost;
 - (ii) User ID and password to access free online services against print journals.

7) PENALTY CLAUSE:-

- a. **For delays:-** If the supplier fails to supply the journals as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price/EMD/Bank guarantee a sum equivalent to 0.5% of the price of delayed items for each week of delay or part thereof until actual delivery up to a maximum of 10(ten) percent. Once the maximum is reached, the purchaser may consider termination of the contract.
- b. **Termination on default:-** The purchaser may, without prejudice to any other remedy on breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation(s) under the contract. In the event of the termination of the contract by ESIC Medical College in whole or in part, the College may procure, upon such terms and in such manner as it deems appropriate the undelivered Medical Journals and the supplier shall be liable to pay for any excess cost for such purchases. However, the supplier shall continue performance of the contract to the extent not terminated.
- c. **Force majeure:-** The supplier shall not be liable for (a) and (b) above, if its delay in performance or other failure to perform its obligations under the contract is the result of an event of force majeure. A Force Majeure means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong doing, predictable/seasonal rain and any other events specifically excluded in the clause). The supplier shall promptly notify the purchaser of such conditions and the causes.

8) INSPECTION:-

Medical Journals (Indian & Foreign) will be accepted only after the inspection by the Dean or any person authorized by him/her.

9) DETAILS OF INFORMATION TO BE ATTACHED:-

Bidders are required to comply with the above requirements and submit their tender complete in all respects along with the following documents by the due date and time in sealed cover superscribing **“TENDER FOR THE SUPPLY OF MEDICAL JOURNALS DUE ON 19.12.2018”**

- i) Copy of the Tender Form along with Annexure-1, Annexure-II & Annexure-III duly filled, signed and sealed. Publishers rate as per list must be attached with discount.
- ii) Earnest Money Deposit of Rs.20,000 /- (Rupees Twenty Thousand only)
- iii) Copy of PAN card issued by Income Tax Department and copy of the Income Tax Return for the last three financial years upto 2017-18.
- iv) Copy of GST Registration.
- v) Certificates issued by the Medical College/ other Educational institute libraries for satisfactory completion of contract.

- vi) Declaration regarding capability for supply of Journals both Indian & Foreign.
- vii) The bidder shall submit full details of his Company/Firm/Agency and name of the directors.
- viii) Bidder must submit self-attested copies of all documents and each & every page of tender document should be duly signed and sealed.
- ix) All the documents submitted should be numbered serially.

10) The tenderers should not be blacklisted by any publisher or institution. If it is subsequently found at any stage that the tenderer has been blacklisted as mentioned above, the order placed on such tenderer, if any, will be treated as cancelled and the EMD/Security deposit submitted by the tenderer will be forfeited.

11) No tender can be withdrawn in the interval between the deadline for submission of tenders and the expiry of the period of tender validity. Withdrawal of tender during the interval may result in the Bidder's forfeiture of its Earnest Money Deposit.

12) The successful Bidder shall not in any case sublet the contract in full or any part of it to third party.

13) Tenders not meeting all/any of the aforesaid requirement(s) shall be liable to be rejected.

14) Conditional tenders are liable to be out-rightly rejected.

15) The number of journals to be procured may increase or decrease at the discretion of the Dean.

16) The Dean reserves the right to accept or reject any tender or the whole tendering process and reject any or all tenders at any time prior to award of the contract, without thereby incurring any liability to the affected bidders or any obligations to inform the affected bidders of the grounds for the purchaser's action.

17) RESOLUTION OF DISPUTES:

In case of a dispute or difference arising between supplier and purchaser relating to any matter arising out of or connected with the contract, the decision of the Dean of ESIC Medical College & PGIMSR, K.K Nagar, Chennai-78 on that matter will be final and binding on the supplier.

18) Legal disputes, if any, will be subject to Chennai Jurisdiction only.

DEAN
ESIC Medical College & PGIMSR,
K.K Nagar, Chennai-78

TENDER FOR SUPPLY OF MEDICAL JOURNALS

1. Name and address of Firm/Agency/
Company and Telephone/Cell phone
Numbers.
2. Registration No and Date
3. Name, Designation, Address
and Telephone No. of
Authorized Signatory
4. Please specify as to whether
tenderer is sole proprietor/
Partnership firm/Private or
Limited company.
5. Name, Address and Telephone No
of Directors/partners.
6. Name & Address of the Banker.
7. Details of Bid Security/Earnest
Money Deposit:
 - (a) Amount with details
 - (b) Demand Draft No:
 - (c) Date of Issue:
 - (d) Name of issuing Bank:
8. Any other information:
9. Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and condition contained herein and undertake myself/ourselves to abide by them.

(Signature of the Bidder)
Name and Address
(with Seal)

CHECK LIST		PAGE NO
Copy of PAN Card enclosed	YES/NO	
ITR for last three financial years upto 2017-18 enclosed	YES/NO	
GST Registration enclosed	YES/NO	
Month/Year of Incorporation with proof	YES/NO	
Certificate from libraries of Medical college/other Educational institution for satisfactory completion of contract	YES/NO	
Declaration regarding capability for the supply of Journals	YES/NO	
Duly filled, signed and sealed Annexure I, II and III	YES/NO	
Full details of ownership and name of Directors	YES/NO	
Whether self attested copies of all documents attached.	YES/NO	
Whether every page of tender document signed and sealed	YES/NO	
Details of EMD	YES/NO	
Publishers rate as per list along with discount and Net price in Rupees.	YES/NO	

(Signature of the Bidder)
Name and Address
(with Seal)

LIST OF INDIAN JOURNALS TO BE PURCHASED FOR THE CALENDAR YEAR 2018

S.No	Name of the Journal	No of issues	Publisher's Rate (Annual) (Rs)	Discount (%)	Net Price (in Rs)
1	Journal of Obstetrics and Gynaecology of India				
2	Indian Journal of Obstetrics and Gynaecology				
3	Journal of South Asian Federation of Obstetrics and Gynaecology				
4	Indian Journal of Paediatrics				
5	Indian Paediatrics				
6	Indian Journal of Practical Paediatrics				
7	Indian Journal of Critical Care Medicine				
8	Journal of Indian Medical Association				
9	Journal of Association of Physicians of India				
10	Indian Journal of Anaesthesia				

LIST OF FOREIGN JOURNALS TO BE PURCHASED FOR THE CALENDAR YEAR 2018

S.No	Name of the Journal	No of issues	Currency in which publisher's rate for Annual Subscription is quoted	Publisher's Rate for Annual Subscription (in Foreign Currency)	GOC Exchange Rate Adopted for conversion	Publisher's Rate (Annual) (in INR)	Discount (%)	Net Price (in Rs)
1	American College of Obstetrics and Gynaecology							
2	Asian Journal of Obstetrics and Gynaecology							
3	Paediatrics							
4	Archives of Diseases in Childhood (including Fetal and Neonatal edition)							
5	Journal of American Medical Association							
6	New England Journal of Medicine							
7	Anesthesiology							
8	Anesthesia & Analgesia							